***POTENTIAL (NEW)***

***DE REGISTRATION INSTRUCTIONS***

***All forms can be found at*** [**www.cobbk12.org/allatoona**](http://www.cobbk12.org/allatoona) **> FIND IT FAST > COUNSELING > DUAL ENROLLMENT**

1. Complete the **DE Intent Form** and turn it into the **Counseling Office** by 3/3/23.
2. Register for classes the week of March 13th as if you are **NOT** planning to dual enroll. This allows us to have classes for you in case you don’t end up dual enrolling. We will make updates when we meet.
	1. Teachers will recommend all core classes.
	2. You will choose 4 electives & 2 alternates in order of preference that you want to take at Allatoona. Don’t choose random elective because you may end up with the class!!
3. Follow the **Steps to Dual Enroll** found on the Allatoona DE page.

[**www.cobbk12.org/allatoona**](http://www.cobbk12.org/allatoona) **> FIND IT FAST > COUNSELING > DUAL ENROLLMENT > STEPS TO DE**

* 1. When you get to the step to schedule an appointment, you will send an email to Mrs. Rohrbach.
	2. We must meet prior to the DE deadline posted on our DE webpage.

 **Bring the following to your appointment:**

1. **Signed CCSD Local School Agreement** (found on the Allatoona DE page)
2. **CCSD Dual Enrollment Advisement Plan** (Complete the top portion through High School/DE Status and the signature section ONLY! The counselor will complete everything else during the meeting.)