

Allatoona High School Dual Enrollment Checklist:

1. ____ Attend our Allatoona Dual Enrollment Session (Virtual) in January 2024 & review Power Point slides.
2. ____ Review DE information on <https://www.cobbk12.org/page/42474/dual-enrollment>
3. ____ Research DE admissions requirements for your desired college.
4. ____ Apply to the college following the application process for that college's dual enrollment program.
5. ____ Request that an official transcript is sent from the high school (**if required**) by emailing your school counselor.
6. ____ Submit test scores directly to the college **if they require this**. *Some colleges request test scores before you apply while others will provide testing information after you have applied. Check with your college of choice.*
7. ____ Review the available DE courses and their high school equivalents on www.gafutures.org.

ONCE ACCEPTED TO THE COLLEGE:

8. ____ Complete the student and parent portion of the Funding application on www.gafutures.org.
9. ____ Complete the **Allatoona DE Intent Form, Cobb County School District School Dual Enrollment (DE) Local School Agreement** and the top portion of the **Cobb County Dual Enrollment Student ADVISEMENT Plan** and **any supplemental paperwork required by the college**. These forms can be found on our Allatoona Counseling webpage, under Dual Enrollment.
10. ____ Schedule a meeting with your counselor (**before deadline**) to make decisions on courses you plan to take for DE. Bring both completed forms to this meeting. *Parents may attend.* **Check Allatoona's DE deadlines each semester. These may differ from the college DE deadlines.**
11. ____ Follow the college procedures to register for classes. **Keep AHS Bell Schedule in mind, see below. You MUST schedule classes around the Allatoona schedule. Students are not permitted to arrive late or leave early to attend a college course. Students will not be penalized on rare days that the AHS schedule is adjusted (pep rallies, testing etc.).**
12. ____ **Send a PDF copy (NO Screenshots) of your completed college class schedule to your counselor before the end of each semester. This confirms your registration. Email or hand deliver.**
13. ____ Work with counselor to finalize AHS schedule if necessary. *You will register for classes as if you are attending Allatoona & your counselor will change your schedule to reflect DE courses after you have sent your schedule.*

Planning Worksheet:

DE College of Choice: _____

Deadline to Apply to College: _____

Deadline to Take SAT/ACT: _____ (if req.)

Deadline to Meet w/ My Counselor: _____

Counselors need time to complete paperwork prior to college deadlines so don't wait until last minute.

Allatoona Bell Schedule:

	<u>Monday</u>	<u>Tues-Fri</u>
1 st Block	8:20-9:55	8:20-9:55
2 nd Block	10:00-11:35	10:00-11:45
Homeroom	11:40-11:47	
3 rd Block	11:52-1:50	11:50-1:49
4 th Block	1:55-3:30	1:54--3:30

DE students are expected to attend Homeroom if they are part time DE with classes on campus

DE students should work with their teachers when the schedule is adjusted for any reason.

Useful Websites: Allatoona Counseling webpage

<https://www.cobbk12.org/allatoona/page/8766/counseling>

Cobb County DE Link:

<https://www.cobbk12.org/page/42474/dual-enrollment>

GA Futures Dual Enrollment page-

<https://www.gafutures.org/hope-state-aid-programs/scholarships-grants/dual-enrollment/>